

## **MINUTES OF MEETING**

**ERP PROXIMO-FULL SUIT IMPLEMENTATION**

**RE-USER ACCEPTANCE TESTING**

**SS INNOVATIONS PVT. LTD.**

## MINUTES OF MEETING

	DATE	TIME	MEETING LOCATION
FOR THE DAY	30-NOV-2023	15:00 - 17:00 hrs.	VIRTUAL
SCHEDULED DATE	30-NOV-2023	15:00 - 17:00 hrs.	VIRTUAL
NEXT SCHEDULE	04-DEC-2023	14:30 - 18:00 hrs.	ON SITE

## MEMBERS PRESENT IN THE MEETING

Sl.No	TEAM AUTUS	TEAM SSI
1.	Ms. Pooja Bora	Mr. Avinesh Singh
2.	Mr. Manish Singh	Ms. Harinder Kaur

## MEMBERS PRESENT IN THE NEXT MEETING

Sl.No	TEAM AUTUS	TEAM SSI
1.	Mr. Rahul Raj	Mr. Ishan Shinde
2.	Ms. Pooja Bora	Mr. Nikhil Chawla
3.	Mr. Jaspreet Singh	Mr. Akhilesh Yadav
4.	Mr. Sumit Raj	Mr. Vineet Sharma

## AGENDA FOR THE DAY

Sl.No	Module	Topic To be Discussed
1.	SFA	To Discuss SFA's Additional Requirement Points

## POINTS OF DISCUSSION

Sl.No.	Point of Discussion / Activity	Action / Status / Remarks / Decision	Timeline
1.	Market area should be removed from Customer form and Lead management form.	1. Based on the given requirement to fetch location from pin code, the system currently relies on Market Area information since pin codes operate on the basis of Market Area. Therefore, removing the Market Area from the forms is not technically feasible without compromising the functionality tied to the pin code.	
2.	In "capture your lead form" >> Organization Tab Location should be fetched on basis on Pin code	1. Agreed for Implementation	04-12-2023
3.	MIS >> LEAD BY STAGES Excel Report - (a)Next Stage Column should be reflect.  (b)Enquiry For details should be there in Product name Column.	1. Agreed for Implementation	08-12-2023
4	Single Separate Report Required for Monthly DSR.	1. Agreed For Development	13-12-2023

5.	<b>LMS MASTER should be part of SFA Master</b>	1. Not Doable, the sub module masters are kept in particular sub module as a system design which cannot be changed.	
6.	<b>Push Notification Required for Email Notification</b>	1. Push Notification throughout the project will be implemented after go live.	
7.	<b>Group wise Form access roles</b>	1. The current system has provision to create groups and implement the same. No action required	

## AGENDA FOR NEXT MEETING

Sl.No	Module	Topic To be Discussed
1.	RMAP Changes Re-UAT - REQUIREMENT	Discussion on Requirement Point of Issuance
2.	QA NCMR Process	UAT of NCMR Process

## TO Do's

Sl. No.	Team	Task / Information to be provided	Latest By
	<b>TEAM AUTUS</b>		
1.	Ms. Pooja Bora	Minutes of Meeting to be updated	04-NOV-2023
	<b>TEAM SSI</b>		

# autus

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